



**Beaumont Soccer Association**  
**Executive Meeting Minutes**  
**Sept 17, 2023 7:07pm**  
**BSRC – Event Room**

**Board Members:**

*Present:* Colette WEIDL, Martin CARNEGIE, Whitney STEVENS, Jerad COX, Daina COX, Scott NEMEC, Morgan HAMILTON, Aron DE COTEAU, Genessa BELZILE(depart 9:06), Chris VILLENEUVE, Nathan NETELENBOS (virtual), John STEWART (arrive 7:24)

*Quorum present?* yes

*Absent:* Cynthia CHIZEN, John STEWART, Matt WILE

**Others Present:**

Administrator: Kirsten NELSON

Referee Director:

**1. Approval of Previous meeting minutes: Martin C**

1.1.Aug 27, 2023 7:00pm

1.1.1. Looking at if we need to purchase a local installed Microsoft Office onto the new laptops

MOTION to approve the minutes Martin CARNEGIE SECONDED Jerad COX PASSED all in favour
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**2. Priority Business**

2.1. New signor for Treasurer

2.1.1. Need to get Morgan HAMILTON added and remove Genessa BELZILE

2.1.2. Beaumont Soccer Association has voted that Morgan Hamilton will be a signer for Beaumont Soccer Association in the position of Treasurer as of the AGM in March 2023. This is on the account of #508016066807, all subsequent account related activity, including but not limited to bank cards, and online banking. The removal of Genessa Belzile as treasurer and signer of accounts, was also voted on at the AGM.

2.2.Treasurer Items

2.2.1. Refund of items for Genessa

2.2.1.1. Can Teamsnap fees be taken out of the bank account.

2.2.1.2. Porta-potties – needs credit card on file

2.2.2. Credit card

- 2.2.2.1. No. Discussion was halted and can be revisited. People are encouraged to volunteer to make purchases. We will do our best to remove things that need to be paid by credit card. Turn around time for purchases is two weeks.
- 2.2.3. Online account
  - 2.2.3.1. Has been updated by the bank recently and the changes are making things go a bit slower.
- 2.2.4. Grant
  - 2.2.4.1. Will teach Morgan to ensure she knows this process and can apply in the future.
- 2.2.5. AGLC Account
  - 2.2.5.1. Morgan watched how to set up one during virtual. Please add treasurer and admin.
- 2.2.6. New Quickbooks for Morgan - will need to be purchased in March.
  - 2.2.6.1. Wait until year end and then put on the new program. \$6 a month or pay for a full year membership.
- 2.2.7. Overall update of transition
  - 2.2.7.1. Morgan has been doing the books. June is done, working on July next.
- 2.3. Indoor 2023/24
  - 2.3.1. Important calendar dates
    - 2.3.1.1. Team formation meeting went well. Whoever was in there will take care of it and any decisions that need to be made to get the teams made will be made by the committee.
    - 2.3.1.2. Teams will be added to Teamsnap one team at a time. Kirsten will start adding them now that they are ready.
  - 2.3.2. Fields
    - 2.3.2.1. Need another Age Director meeting, need to decide who is getting what fields. Need to know how many teams.
    - 2.3.2.2. MEETING WEDNESDAY NIGHT for Age Directors
  - 2.3.3. U11 Assessments
    - 2.3.3.1. Involved Millwoods, a gateway to club soccer.
- 2.4. Martin CARNEGIE departed (7:50)
- 2.5. Scott will Chair the meeting.
  - 2.5.1.1. U11 Assessments – renew. Not a new concept, we have done this in the past. This is an isolated matter, with one team we are not involving all the teams. This was not voted on, it was a conversation that was had “offline” we are concerned about who made the decisions without a vote. EMSA south was involved in the decision, Martin CARNEGIE, Nathan NETELENBOS were involved in the decision. Chris is looking for something that is more standard for the entire membership. Full disclosure to the U11 parents. The board needs to know the process about how these decisions are made. Concerned about the message that we presented to previous members that we were not going to do this for other teams, but this

time we are doing it. Properly documenting and explaining that this process has been different for different reasons.

#### 2.5.1.2. Who is going to write the process? Can Nathan do it? Yes

##### **Coach ASA Training**

September 25 Mon (6:00-10:00 PM F Field) U11 - Learn to Train

- <https://thelocker.coach.ca/event/registration/9410>

September 26 Tues (6:00-9:00 PM F Field) U7 and U9 - Fundamentals

- <https://thelocker.coach.ca/event/registration/9411>

September 27 Wed (6:30-8:30 PM F Field) U5 -Active Start - <https://thelocker.coach.ca/event/registration/9412>

##### **Coach meetings and Equip hand out** – how do you want to set this up – what age levels on what days?

Oct 2 Mon 6-8pm (set up 5:30) Full field

Oct 3 Tues 6-8pm (Set up 5:30) Full Field

Oct 4 Wed 6:30-8:30pm (Set up 6:00) Full Field

Oct 7 Sat 10am-12 noon Full Field **Fun Coach session and scrimmage**

##### **Practices start.**

Monday Oct 9 5:30-8:30

Tuesday Oct 10 5:30-9:30

Wednesday 6-9pm

Thursday 5-9pm

Friday 5-7pm

Friday Tech is 7-8pm for U9/U11

Friday Tech 8-9pm for U13/U19

##### **Sessions**

**U5 Sat 9-9:45am**

**U7 Sat 10-11am**

**U7 Sat 11-12 noon**

\*We have an open hour from 12-1pm

##### **Games Start Oct 14/15**

Sat 1pm and 2pm start times

Sun 1pm and 2pm start times

- Oct 14, 15, 21, 22, 28, 29
- Nov 4, 5, 18, 19, 25, 26
- Dec 2, 3, 9, 10, 16, 17,
- Jan 6, 7, 13, 14, 20, 21,
- Feb 3, 4, 10, 11

##### **Photo days**

October 23-27 Monday – Friday from 5:30-9:30pm

Saturday Oct 28 from 9am-11am

Saturday Nov 4 from 9:45am-10:45am for **retake day**

## 2.6.Brand Package Information – Whitney

we are looking at blending that secondary logo that you had created for us while also updating the current logo while getting rid of the maple leaf and including the city of Beaumont colors and their design elements as well.

We need something crisp so that it's easy to print on all products. BSA on the soccer ball can be removed as well.

Looking for some flowing design elements that are more updated as opposed to the logo below that is very dated.

2.6.1. They are paid 2/3 of 12creative.

## 2.7.Spam Emails

2.7.1. Everyone is getting them. Bring awareness to everyone. Ask everyone to create an email signature with our logo. Anything that relates to finance should be done in a phone call.

## 3. Round Table (10 min each maximum)

3.1. Nathan – motion to purchase 300 units total with our current Beaumont logo. They will send us options on what we can get done in time.

MOTION to purchase 300 units total (\$2500) with our current Beaumont logo Nathan NETELENBOS SECONDED Daina COX APPROVED all in favour
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Scott – hoodies for the board members. Scott will provide 3 options and everyone will give their first and second choice will track it in Microsoft Forms!

Scott – Equipment is crazy right now. Timbits stuff is a mess. He is making everything work and using up anything we have left over from previous seasons. He will let us know when he's at the locker so we can help out

Colette – nothing.

John – EMSA South, Tanya resigned after assessments. Tyler and John are trying to keep it all going in selects. Chaotic.

John – EMSA south technical, starting a technical team to coach/mentor the coaches. 2-3 times a year the coaches should hear from them.

We should probably get our own Standards of Quality for Soccer (SQS) – we can get one we just need to file the paperwork. Do we need permission? No. Once its completed it gets sent to EMSA. Wants to submit by end of December.

COMMITTEE – John, Whitney,

MOTION to start looking into getting our own Standards of Quality for Soccer Jerad COX  
SECONDED John STEWART  
PASSED all in favour

Kirsten – happy with the team formations. Getting out emails to coaches, need an email that includes when your coaches are finalized in the portal or on the teams.

Kirsten – Mackenna helping with TeamSnap, can we discuss payment.

Kirsten – Allie is willing to stay and volunteer with the board and do the TeamSnap and Website.

Chris – Kirsten, Martin meeting with city of Beaumont. Bryce from the Ops building, started the process of moving the nets and will maintain all the goal areas from now on. This guy has lots of experience and will make it his personal mission to fix our fields. Storage Seacan for Equipment. We would be responsible for painting the seacan or wrapped. 20’.

Priced Seacan, they will prep the pad and let us place it there permanently and adjust the fencing. Quotes will be presented to the board and then a motion will be made.

Whitney – Strategic planning document will be sent by email to review. Will be uploaded to the website. Need suggestions on how to follow up with projects and who is taking the lead on it.

Cynthia – Reviewed the emails she sent about the trailers.

MOTION to purchase 2024 Royal 7’x16’ Enclosed cargo trailer to max of \$13,000 + GST non damaged Nathan NETELENBOS  
SECONDED by John STEWART  
PASSED all in favour

Aron – nothing

Morgan – Genessa covered it all.

Daina – Respect in sport for parents. Maybe something to think about for BSA. The course is transferable between sports.

Jerad – Nothing.

Nathan -

4. Other Business (Time permitting)

4.1. Proposal for New Committees

4.1.1. Look at the formation of special committees for topics like “Team Formation” and “Promotions”.

5. Old Business

5.1. Motions approved via email

5.1.1.

6. **In Camera Sessions:**

6.1.

**Next Meeting: Oct 15, 2023 7:00pm BSRC Event Room**

**CREATE A MASTER CALENDAR**

Meeting Minutes Approved:	BSA President
	BSA Secretary