



# Beaumont Soccer Association

## Executive Meeting Minutes

March 17, 2024, 7:02pm

BSRC, Meeting Room

### Attendance

#### Board Members:

Present: Martin, Colette, Scott, Cynthia, Daina, Jerad, Whitney, Morgan, Aron, Nathan (7:40pm)

Quorum *“51% of the Elected Executive members in attendance shall form a quorum at any meeting”*

Regrets: John, Kirsten,

#### Others Present:

Administrator: Nicole

Community: Carlos TOBAR,

### 1. Approval of Previous Meeting Minutes

1.1.January 21, 2024

MOTION to approve January 21, 2024, minutes as presented Martin CARNEGIE  
SECONDED Jerad COX  
ALL IN FAVOR everyone  
PASSED

1.2.February 18, 2024

MOTION to approve February 18, 2024, minutes as presented Martin CARNEGIE  
SECOND Jerad COX  
ALL IN FAVOR everyone  
PASSED

## 2. Priority Business

- 2.1. Outdoor Registration Update: Just before the meeting we had a team formation committee meeting, to discuss registrations, figure out how many teams we are anticipating, discussion around parent volunteers. A lot of emails from parents requesting information about the season. There is a lot of issues with the EMSA portal, it is taking too long to get parents registered and verify all of their requirements. Great Discussion on how to get around the portal. Possibly remove completely for U5/U7. Park until the end of outdoor season to try something new in Indoor possibly.
- 2.2. Governance Committee Update – Whitney: Ready for a meeting to ensure policies are ready to be voted on and implemented with new updates. Whitney will send out PDF of all compiled policies and make sure that there are no glaring issues.
- 2.3. Photo RFP Update – Martin: vendor has been notified that they received the bid. Was unable to attend the board meeting. Needs the logo to provide design templates. Will notify others this week that they were not selected. Trial run for outdoor season, with evaluation. Then proceed with two- or three-year contracts. When talking about long term contacts, ensure we are able to cancel the contract due to missed deadlines or product quality issues and fee increases without penalties.
- 2.4. Banking Update – Morgan: Static budget, February 2024, Website fees and expenses are being added to static costs, First Aid supplies, Proposed Sponsorship program.
  - 2.4.1. Proposing: Bylaw Amendment Article 16, to move our current fiscal year to April – March, August-July. All of our season will be in one fiscal year. That would look like the following: **2024 – April July 31 2024, August 2024-July 2025.**
  - 2.4.2. **QuickBooks: \$15 a month and will begin that.**
  - 2.4.3. **Application for a Casino? Morgan may need to follow up. Whitney and Morgan to get access to AGLC stuff**
- 2.5. Request to Assist with Admin Duties – Morgan: Offered to take over Moneris payments for coach courses. Nicole will take information and share with Morgan. Process payments and send them out to them.
- 2.6. Policy Review – Martin:
- 2.7. BSA AGM, April 21, 2024, 6:00-8:00pm

- 2.7.1. Fundraising Director
- 2.7.2. Volunteer Director
- 2.7.3. Secretary
- 2.7.4. Policy Booklet
- 2.7.5. Strategic Plan
- 2.7.6. Bylaw Update/Review
- 2.7.7. Brand Roll Out
- 2.7.8. REPORTS – President Report, Treasurer Report,

### **3. Round Table (10 minutes each maximum)**

Aron –

Morgan – Transferring Over banking information to CIBC with Nicole.

Jerad –

Nathan – Teams, be mindful of someone that wants to coach that we do not know that do not have a child in the program.

Daina –

Scott – BSA Fanware, added some novelty items to increase sales, 3 weeks to order, product arrives two weeks later. Looking to round up prices so we can use it as fundraiser as well. Need more storage area. We need a cage at BSRC.

ACTION: Martin to follow up with the city for more storage. We have been asking for extra storage.

Whitney –

Cynthia –

Colette –

Nicole –

Martin -

### **4. Other Business**

4.1.ESA Fine – Martin: A parent refused to pay to enter the facility. They were unable to share their information due to FOIP, unable to come to resolution, fine ended up being waived.

4.2. Performance League (Sherwood Park) – Pay a little bit more to become part of this tier 4 program. Go through an assessment to assist them in the club team process.

## 5. Old Business

5.1. Motions Approved via email.

5.1.1. Photo Vendor Selection (passed)

MOTION to select Smart Photography as our vendor for the upcoming Outdoor season.

SECONDED John STEWART

ALL IN FAVOR Martin, John, Jerad, Cynthia, Colette, Daina, Scott, Morgan

5.1.2. Late Fee Policy (passed)

MOTION to implement the updated Late Fee Policy

SECONDED Daina COX

ALL IN FAVOR Martin, Daina, Scott, Colette, Jerad, Whitney, Cynthia

5.2 Summer Splash – Need a committee for the tournament

Whitney To get the ball rolling with the tournament. Get it advertised, start NOW!! Need it approved with ASA, we should be advertising immediately.

GOAL 40 TEAMS – max of what we can fit into the fields that are available. DO NOT SHORTEN GAMES.

## 6. In Camera Session

Next Meeting: Governance Committee Meeting April 7, 2024

Meeting adjourned 9:15pm