

# Beaumont Soccer Association

Executive Meeting Agenda



## Meeting Minutes

October 20 2024

Starting Time: 7:03 pm

Attendance: Whitney, Nathan (online), Morgan, Daina, Jenelle (7:05pm), Kathy (7:05pm), Colette, Cynthia (7:05pm), Jerad, Chris, Scott, Carlos, Aron (online)

Quorum "51% of the Elected Executive members in attendance shall form a quorum at any meeting"

Regrets: John, Kirsten

Guest: none

Others Present: Nicole (Admin)

- 1. Call Meeting to Order**
- 2. Roll call complete (this document is signed and uploaded into documents)**
- 3. Approval of the Agenda**

MOTION to approve September 15, 2024 Agenda, Whitney Stevens  
SECOND Chris Villeneuve  
ALL IN FAVOR everyone  
PASSED

- 4. Approval of Previous Meeting Minutes**

MOTION to approve September 15, 2024 Meeting Minutes,  
Whitney Stevens

SECOND Martin Carnegie  
ALL IN FAVOR everyone  
PASSED

Electronic Virtual Motion Oct 7 2024:

Whitney-

"I am making an Electronic motion to purchase 300 hats at 9.95 a hat = \$2,985  
400 water bottles at 6.15 each = \$2,460

We have 461 indoor registrations. We would sell the hats for \$20 each and the water bottles for \$15. Both orders will be here in time for Christmas.

Anything that doesn't sell will be available for our soccerfest in February, summer splash and soccerfest in June.

Please vote electronically so that Nathan and Scott can place their orders."

Online email votes were made and motion denied 8 no, 7 yes.

## 5. Committee Reports

5.1 Reporting of committee meetings to be documented and cc'd via email to President of BSA for review and to secretary for submission into future agenda items, information sharing and documentation of project progress. These reports are to be read ahead of time via email, not presented in person at board meetings.

Governance Committee:

- 1) Governance policies to be reviewed and proposed for approval in December meeting, all together rather than individually. Governance committee meeting to be held in November. Whitney will send out new policies for review in November prior to December meeting, link to online folder.
- 2) Morgan- GIC renewing Nov 2 2024 for approx \$14-15K, withdraw from ABCU and transfer to CIBC depending on best rates available. 3 more GIC outstanding to be renewed until July 2025. Followup on

waiting on CRA, safe deposit box for cheques and online password vault for security (Martin).

## 6. Old Business

**6.1 U9 Kick Off Update** – shirts and balloons ordered, schedule to be posted, Whitney organizing atrium, technical staff assisting day of and volunteers on hand 9-4pm plus clean up time. Chips available leftover from summer events to be distributed as giveaways.

**6.2 50/50** - currently at \$1200 with goal of making \$2000, posting QR code online to promote the draws.

**6.3 Photos (Nicole)- Nov 2/3 schedule to be posted to team snap**

## 7. New Business

**7.1 House keeping** : conflict of interest with photos EMSA (Whitney/ Jerad), asset management (Daina)

Whitney- EMSA emails should be re-directed from BSA admin to our parent community. Mistake of photo booking email sent from EMSA South directly to BSA families.

Jerad- conflict of interest in a BSA parent promoting private soccer academy and coaching camps via BSA team snap. No BSA permissions requested or given. Academy is not sanctioned by ASA and indetermined if proper insurances are accounted for. Not appropriate platform to use BSA team snap to promote. Team snap chats to be deleted and email request to cease will be sent out.

Daina- asset management- What is process and procedure and person in charge of selling merchandise and holding inventory?

Order>Cash Workflow

Goal to have storage space available if we choose to bulk purchase items such as hats, water bottles, etc. Possibly to establish a promotions director or add on to fundraising director position.

## **7.2 Indoor season review and board feedback, registration, advertising, team formation (Whitney)**

Coaches night a success, notes that other teams from other districts are unprepared, possibility to video portions of the game how to start/stop play to post to coaching clinics. Proposed mid-season coaching clinic to be scheduled December 15 2024.

Chris requested board meetings be added to team snap to welcome and invite coaches and parents to join. Possibility also adding technical sessions to team snap schedules.

Daina suggested there should be a managers only team snap chat group established for all managers across all age groups to convene and discuss manager related issues.

## **7.3 Strategic plan review: upcoming goals? (Whitney)**

Working document updated from Oct 2023, email sent out Oct 20 2024 for review, changes to page 4, summary of accomplishments and completions of tasks should be noted and updated

## **7.4 Governance Committee update on policy booklet (Whitney)**

Meeting scheduled in November, update to come December.

## **7.5 Fields at JE LaPointe and Dansereau u11 & u13 (Martin)**

We lost the soccer fields at JE when they added the rink. Its currently a u11 field but with u13 nets, Dansereau fields North/South u13+ goal posts needed. Chris conversation with city and new high school build possibility.

## **7.6 U5/U7 season length, offering fall/winter sessions- Daina**

Request for a survey to be sent out mid-season asking if parents would prefer a shortened season for U5/U7. Using paid coaches or volunteers to help coach these sessions.

## **7.7 Lean-to existing BSRC, mat underlay (Scott/Chris)**

Building out a smaller scale turf lean to area to off the existing BSRC turf field for multi sport use such as dry land training, baseball batting cage with in/out door to add more availability to access turf spaces. Potential cost to BSA or working with other groups to cover costs? Large capital investment project. Should this be added to the strategic planning? Budgeting and managing a large scale project with existing board.

## **8. Round Table (10 minutes each maximum)**

Morgan- Nicole requires a new phone plan, Nathan and Morgan to review current business plans available to renew.

Daina- Matt still on board as ref liaison? Yes.

Carlos- technical sign up difficulties

Scott- Financials? When can we see a financial reporting up to date?  
Morgan to report at November after Aug/Sept financials posted this week.  
Budget?

Aron- meeting with developers to discuss more soccer fields in Beaumont

## **8. In Camera Session – nothing**

## **9. Adjourn the meeting – meeting closed at 9:18pm**

Next Meeting: [Nov 17 2024, 7pm at BSRC location]