



Policy Type: Operational

Policy Name: Board Member Recognition/Appreciation

Terms

‘Board Member’ refers to those people elected/or appointed to the BSA board of directors.

Description

The guiding body of the Beaumont Soccer Association (BSA) is the board of directors. The commitment of the board of directors can be measured in years, not months or day; they are often the first people called upon for events, coach teams, or carry out other organizational tasks that contribute to the successful running of youth soccer in Beaumont.

BSA board positions carry clear duties and expectations, with a significant work load, and require a high level of ongoing commitment from board members.

Board Members: Appreciation of Board Members may fall into the following categories:

- i. Board clothing – after election or appointment to the board, a Board member shall be eligible to receive a personalized BSA track jacket reflecting that they are part of the Board.
- ii. Annual gift – The Board shall set a time during the year during which it will, through the Apparel Director or President if that position is unfilled, make an effort to give Board Members an annual gift. This will typically be an BSA-themed item, and may help identify them as Board Members, advertise the presence of Beaumont Soccer, and may be useful to them in carrying out their duties.
- iii. After completing one year of satisfactory service, each Board Member is eligible to receive one free youth registration in BSA per calendar year for a youth that is the legal responsibility of the Board Member. This does not encompass tryout fees, Selects fees or other miscellaneous fees that come in conjunction with being part of a team (example tournament fees).
 - a. Service shall be calculated from the AGM in which they were elected or appointed. Board members appointed to the board after the AGM shall for the purposes of this policy be considered to have started on the board at the AGM if they were appointed within the first 4 months following the AGM. If a board member starts in or after the 5th month benefit shall be prorated based on





Beaumont Soccer Association Standards & Procedures Manual

complete number of months served.

- b. Satisfactory service shall be deemed if a board member has carried out their duties and responsibilities in a satisfactory manner and attended 75% of all board meetings.

Award Procedure

Yearly Soccer Registration: The president shall at the last regular meeting of the board prior to an AGM, prepare a list of all board members and the amount of fee waiver that board member is entitled to. The members of the board present shall vote to approve the list. Upon approval the Administrator shall be directed to issue vouchers for the upcoming year. Voucher to be used prior to the next AGM.

Board Jackets: Admin/apparel director shall as soon as practical, arrange for the purchase of jackets for the new board members. Jackets to be purchased once per year.

Annual Gift: To be done in accordance with the criteria after eight months but before 10 months service have passed.

Approved on Date: Approved TBD





Beaumont Soccer Association Standards & Procedures Manual

Enforcement Procedure

If a volunteer commitment has been made and the commitment cannot be fulfilled, the player/family is responsible for either providing a replacement volunteer or providing a minimum of 30 (thirty) days' notice to the Volunteer Coordinator and selecting another volunteer commitment or indicating the 'opt out' option.

If a volunteer commitment has been made and the person fails to appear for their commitment. The volunteer commitment cannot be rescheduled and the volunteer deposit cheque for that player/family will be cashed.

Approved on Date: Approved Jan 13, 2013

Change Control

Change Description	Approved on Date

