



Beaumont Soccer Association

A002 – Late Registration Policy

Adoption Date : March 12, 2024

Revision No : 2

Policy Type				
Administrative	Board	Financial	HR	Technical

1. Definitions

- 1.1. **'Late Registration Start Date'** refers to the day after the close of registration at 0000 hours.
- 1.2. **'Late Registration Fee'** refers to the amount charged by Beaumont Soccer Association to late registrants.

2. Policy

- 2.1. Any player wishing to register on or after the **Late Registration Start Date** will be considered a late registrant and will be subject to a \$50 Late Registration Fee.
- 2.2. The Season Registration Fee and Late Registration Fee must be paid in full by credit card only. No cheques or money orders will be accepted.
- 2.3. Volunteer deposit cheques (if applicable) must be in the Beaumont Soccer Association (BSA) Drop Box (located at the Beaumont Sport and Recreation Centre) within 48 hours of the online registration confirmation email being sent, or the registration will be cancelled.
- 2.4. If the registration is cancelled due to non-receipt of the volunteer deposit cheque, a \$50 processing fee will be charged.
- 2.5. Late registrations will be accepted and placed on a team at the sole discretion of BSA in the order in which they are received.
- 2.6. There is no proration of the Registration Fees for late registrations
- 2.7. Late registration fees will be waived for players recruited after the official registration deadline if they are added to a team due to low roster numbers. *This does not apply to players who missed the registration deadline for personal reasons unrelated to recruitment.*
 - 2.7.1. The recruitment must be initiated by the Board of Directors.

3. Change Control



Change Description	Approved on Date
Update language and policy to admin	
Updated the location of the drop box	
Updated policy to new policy template	January 18, 2024 – WS
Approved	March 12, 2024