



Beaumont Soccer Association

B003 – Code of Conduct (Board)

Adoption Date : January 13, 2013

Revision No : 1

Policy Type				
Administrative	Board	Financial	HR	Technical

1. Definitions

- 1.1. **“Board Member”** refers to those currently volunteering for the BSA Board of Directors.
- 1.2. **“Executive Team”** refers to those currently volunteering in the positions of President, Vice President, Treasurer and Secretary.
- 1.3. **“Staff Member”** refers to those currently holding a paid position with BSA.

2. Policy

- 2.1. The following Code of Conduct and Ethics will be reviewed and signed by:
 - 2.1.1. Each Board Member at the commencement of each term of office
 - 2.1.2. Staff members at the commencement of their employment
 - 2.1.3. Committee members, at the start of their term
- 2.2. Failure to comply with the Code of Conduct and Ethics will result in disciplinary action or dismissal.
- 2.3. For matters not specifically mentioned in this Code, BSA will rely on applicable legislation, jurisprudence and on its parliamentary authority, and Roberts Rules of Order. The responsibility for administering this Code rests with the BSA Executive Team. Note: If in doubt about the interpretation or application of this Code, please seek clarification or advice from the Executive Team. (Document the disclosure and its resolution)

3. Change Control

Change Description	Approved on Date
Updated policy to new policy template	January 18, 2024 - WS

Beaumont Soccer Association

Code of Conduct and Ethics (Board Members)

1. Board Members, staff and Committees must be loyal to the interests of the Membership over and above:
 - a. Their interests or involvement in a BSA team, or other Boards;
 - b. Any personal interest as an individual consumer of BSA services;
 - c. Any like or dislike they may have for other Board members, coaches or volunteers.
2. Board Members, staff and Committees are trustees of public confidence and securities. They must avoid any conflict of interest. To this end:
 - a. There must be no self-dealing or conduct of private business or personal services between any Board Member and BSA to the benefit of the Board Member, his/her family, or business associates. Exceptions may occur only when there is openness, fair competitive opportunity, equal access to information, and approval of the Board;
 - b. Board Members must not use their position to obtain employment or undue advantage within BSA, for themselves or their family members;
 - c. A Board Member being considered for employment must temporarily withdraw from deliberation, voting, and access to applicable BSA information. If then approved by the Board for employment, the individual must resign from the Board.
3. Individual Board Members, staff and Committees do not have the authority to speak for BSA (i.e., with staff, the public, the media, and other entities) unless granted this authority by the whole Board or through policies.
4. Board Members, staff and Committees must interact with stakeholders (i.e., parents, players, staff, other Board members, other agency representatives) in a manner that is ethical, respectful, open, straight forward, and defensible. Individuals should be guided by Fair Play principles.

Signature

Date

Printed Name