



# Beaumont Soccer Association

## B010 – Election of Board Members Policy

Adoption Date : January 13, 2013

Revision No : 1

Policy Type				
Administrative	Board	Financial	HR	Technical

### 1. Definitions

- 1.1. **“Board Member”** refers to those people currently volunteering for the Beaumont Soccer Association Board of Directors.
- 1.2. **“Executive Team”** refers to those currently volunteering in the positions of President, Vice President, Treasurer and Secretary.
- 1.3. **“AGM”** is the Annual General Meeting.

### 2. Policy

- 2.1. Board members who wish to be re-appointed for their position must write, at least 4 weeks before the AGM, to the Secretary or President confirming their wish. Failure to do so is seen as lack of interest in that role.
- 2.2. 21 days before the AGM, a notice must be placed on the BSA web site to identify the positions that are open for nominations, including those that have incumbents wishing to be re-appointed.
- 2.3. New applicants to the Board may be nominated in writing to the BSA Secretary or President office up to one week before the AGM.
- 2.4. Nominations at an AGM for Board positions are to be accepted from the floor, but **ONLY** for positions that are vacated by their incumbent.
- 2.5. In any contested election, voting shall be conducted by secret ballot.

### 3. Change Control

Change Description	Approved on Date
Update to new template	April 7, 2024

