



Beaumont Soccer Association

F002- Unpaid Fees Policy

Adoptive Date: April 2024

Revision No: 2

Policy Type				
Administrative	Board	Financial	HR	Technical

1. Definitions

- 1.1. **'Fees'** refers to Season Registration Fees, Late Registration Fees, or credit card processing fees.
- 1.2. **'Unpaid'** includes fees for which payment has been received but payment was rejected, for example, NSF cheques, rejected credit card payments.

2. Policy

- 2.1. Players will not be placed on a team roster until all Registration Fees are processed and deposit cheques are received.
- 2.2. If a cheque is returned due to insufficient funds (NSF), it must be replaced with a credit card payment, cash, or money order. For all future registrations, payments must be made by cash, money order, or credit card, except for the volunteer deposit. Refer to *H005- Volunteer Commitment Policy* for more information.
- 2.3. If a volunteer deposit cheque is returned NSF, the player will not be eligible to register for a subsequent season until all unpaid fees are settled in full.

Any NSF cheque will incur a \$50 processing fee.

Failure to Pay:

Failure to settle any outstanding fees will result in the inability to register for future seasons until all payments are made in full.

NOTE: Please do not mail cash to BSA.

3. Change Control

Change Description	Approved on Date
Updated policy to new policy template	January 16, 2025
Reviewed and Approved by Board	