



# Beaumont Soccer Association

## H005 – Volunteer Commitment

Adoption Date: August 1, 2024

Revision No: 1

Policy Type				
Administrative	Board	Financial	HR	Technical

### 1. Definitions

- 1.1. **‘Player/family’** refers to where there are multiple players from one family registered.
- 1.2. **‘Opt Out’** refers to a player/player family deciding to pay the volunteer deposit up front instead of making a volunteer commitment.
- 1.3. **‘Indoor Season’** refers to the months of September - March
- 1.4. **‘Outdoor Season’** refers to the months of April - August

### 2. Policy

- 2.1. Every player/family registered with Beaumont Soccer Association (BSA) is subject to the BSA Volunteer Policy which requires a contribution of volunteer time. A \$250 volunteer deposit cheque (postdated to the date as specified on the BSA registration form) is required from each player/family at the time of registration.
- 2.2. A player/family can indicate at registration time whether they wish to fulfill a volunteer commitment or ‘opt out’, in which case a current dated cheque should be provided, or the volunteer deposit can be paid on-line at the time of registration in the amount of \$150.
- 2.3. When ‘opt out’ is not selected, this indicates that the payer’s family intends to provide volunteer time to the association. When the volunteer time is completed, the \$250 deposit cheque will be destroyed.
- 2.4. In most cases, the volunteer requirement needs to be served by a responsible adult over the age of 18. This person does not need to be

related to the player but clearly needs to indicate the player on whose behalf they are volunteering when signing in for their volunteer duty. In some cases, players themselves or others under the age of 18 may be able to provide the volunteer time depending on the duties required.

- 2.5. The list of volunteer positions is to be available at registration time, and added throughout the season as opportunities arise. The description of major volunteer roles is to be available on the BSA website.
- 2.6. Team officials (coaches and managers), Executives and Directors of the BSA Board are all considered to have fulfilled their volunteer requirement to the BSA.
- 2.7. Parents who serve as bench parents, lines persons, referee liaisons, etc. at games are subject to the volunteer requirement as this service, while of great importance, is deemed to be providing volunteer time to the individual team rather than the BSA in its operations.
- 2.8. Volunteer requirements need to be made in the season that a player/family has been registered.

### **3. Enforcement Procedure**

- 3.1. If a volunteer commitment has been made and the commitment cannot be fulfilled, the player/family is responsible for either providing a replacement volunteer or providing a minimum of 30 (thirty) days' notice to the Volunteer Director and selecting another volunteer commitment or indicating the 'opt out' option.
- 3.2. If a volunteer commitment has been made and the person fails to appear for their commitment, the volunteer commitment cannot be rescheduled and the volunteer deposit cheque for that player/family will be cashed.
- 3.3. If a family has a child who plays on a Club team (IE: Selects FC) and a sibling who is a player on a BSA Community team the volunteer commitments must be fulfilled for both organizations separately. In other words, a volunteer deposit cheque and your time commitment are required twice, one for each organization.
- 3.4. Beaumont Soccer Association (BSA) reserves the right to cancel or change the volunteer assignment, including the duty and/or date/time, as required for any unforeseen BSA functional requirements. BSA will provide via email,

phone call or in person as much notice as possible, of any changes that affect the volunteer.

<b>Change Description</b>	<b>Approved on Date</b>
Added 1.3 and 1.4	July 31, 2024
Added 2.8	July 31, 2024
Changed template to reflect new branding	July 31, 2024