



President

Beaumont Soccer Association Board of Directors

March 2025

Mission

Beaumont Soccer Association will continue to provide technical training, regular practices, and competition at all age levels. BSA promotes the development of self-esteem, skill development and competition while creating respect for each other in sport. We commit to ensuring that any child that is interested in playing soccer will have the opportunity by offering an inclusive program.

For more information, please visit BSA's website at www.beaumontsoccer.com

Responsibilities

The President oversees the board's work and facilitates board meetings. Also, the President along with the Treasurer is the primary person who works with the Administrative Assistant. The President

These are some of the primary duties of the board president:

- Recommends members for committees and appoints committee chairs
- Works in connection with the Secretary to prepare board meeting agendas
- Arranges for and takes part in new board member orientations
- Assists in recruiting qualified new board member candidates
- Serves as the Associations spokesperson as needed
- Takes the lead in dealing with any conflict that arises within the board

Duties

The duties of this position include but are not limited to:

- Volunteer Position
- Chairs the Executive/Board meetings and AGM
- Prepares the agenda for the Annual General Meeting (AGM)
- BSA representative for the Edmonton Minor Soccer Association (EMSA) meetings
- Act as a signing authority
- Monitors overall operation of BSA
- Prepares annual reports for the AGM
- Organizes by-law changes for the AGM
- 2 Year term, voted during EVEN numbered years at the AGM
- Time commitment includes monthly board meetings, monthly EMSA meetings, regular communication with board members, attendance at committee meetings. Regular presence at technical sessions as well as attendance at all BSA events and promotions
- Responsible for planning and organizing the semi-annual Board retreat

Qualifications

Ideal Candidates will have the following qualifications:

- Served on the BSA Board of Directors the previous year

- Experience leading a team
- Experience in a non-profit organization
- Demonstrates an ability and willingness to raise funds
- Financial experience, demonstrates an ability to read and understand financial documents
- Proficient in Microsoft Teams, demonstrates an ability to work within the current organization structure of documents and information sharing platforms
- Demonstrates a passion for youth sports
- Willingness to participate in all aspects of the association
- Able to listen to others and develop ideas into actionable items.