



# Vice-President

**Beaumont Soccer Association Board of Directors**

March 2025

## Mission

Beaumont Soccer ~~Association~~Association will continue to provide technical training, regular practices, and competition at all age levels. BSA promotes the development of self-esteem, skill development and competition while creating respect for each other ~~in and p~~sportsport. We commit to ensuring that any child that is interested in playing soccer will have the opportunity by offering an inclusive program.

more information, please visit BSA's website at [www.beaumontsoccer.com](http://www.beaumontsoccer.com)

## Description of Duties and Responsibilities

The vice president generally serves as a backup leader to the board president so the board is never without leadership. The Vice President is part of the Executive Committee and as such works with the Secretary, Treasurer and President to present a united front to the community.

- Runs board meetings as requested and in the board president's absence
- Serves as the spokesperson for BSA as needed
- Head of the disciplinary committee who deals with complaints, misconducts and any other discipline related issues.
- Act as a signing authority
- As a BSA Board member enforces the by-laws and policies of BSA as required
- know the organization's mission, policies, programs, and needs as well as understand its collective purpose
- faithfully read and understand the organization's financial statements and board materials
- fully engage in identifying and securing the financial resources and partnerships necessary for the organization to advance its mission
- prepare for, attend, and conscientiously participate in board meetings
- participate fully in one or more committees or taskforces
- follow the organization's bylaws, policies, and board resolutions
- maintain confidentiality about all internal matters of the organization

The term of the Vice-President is for two years, voted in at the AGM on odd number years.

## Qualifications

Ideal Candidates will have the following qualifications:

- Excellent interpersonal skills
- Strong written communication skills
- Ability to respond to emails, text and other correspondence between meetings
- respect the experiences of all who bring their voices and lived experiences into the boardroom and the organization