



Beaumont Soccer Association

H005- Volunteer Commitment Policy

Adoption Date: August 1, 2024

Revision No: 2

Policy Type				
Administrative	Board	Financial	HR	Technical

1. Definitions

- 1.1. **'Player/family'** refers to the player(s) from one family registered.
- 1.2. **'Opt Out'** refers to a player/family who choose to not fulfill a volunteer commitment. This fee is **non-refundable** and waives the volunteer obligation.
- 1.3. **'Indoor Season'** refers to the months of August-March.
- 1.4. **'Outdoor Season'** refers to the months of April-July.

2. Policy

- 2.1. Every player/family registered with Beaumont Soccer Association (BSA) are subject to the BSA Volunteer Commitment Policy which requires a contribution of volunteer time. A player/family must indicate at registration time whether they wish to fulfill a volunteer commitment or opt out. Volunteer requirements need to be made in the season that a player/family has been registered.
- 2.2. To ensure commitment, a **refundable volunteer deposit of \$125 for U5/U7 OR \$250 for U9+** is required at the time of registration. Deposit will be based on the oldest player registered. This deposit will be held and returned in full upon successful completion of the required volunteer commitment.
- 2.3. A player/family that has chosen to opt out, this fee must be paid at the time of registration in the amounts of **\$125 for U5/U7 and \$250 for U9 and up**. This fee is based off the oldest player registered.
- 2.4. Timely communication is encouraged; we ask that volunteers provide at least **72 hours' notice** for any changes to their volunteer schedule to remain eligible for rescheduling.

- 2.5. If a volunteer commitment has been accepted but cannot be fulfilled, the player/family is responsible for either:
- 2.5.1. Arranging a suitable replacement volunteer, **or**
 - 2.5.2. Providing a minimum of **72 hours' notice** to the Volunteer Director, and either selecting an alternative volunteer assignment or choosing the **opt-out** option (subject to the opt-out fee).
- 2.6. If a volunteer fails to appear for their scheduled commitment without prior notice or rescheduling, the commitment will be considered unfulfilled. ***The Volunteer Director will contact the volunteer one time via email to reschedule the shift.*** If the rescheduled shift is also missed or the volunteer cannot be rescheduled, the **deposit will be forfeited.**
- 2.7. In most cases, the volunteer requirement needs to be served by a responsible adult over the age of 18. This person does not need to be related to the player but needs to indicate the player on whose behalf they are volunteering for when signing in for their volunteer duty. In some cases, players themselves or others under the age of 18 may be able to provide the volunteer time depending on the duties required, and at the discretion of BSA.
- 2.8. The list of volunteer positions will be available at registration time and updated throughout the season as opportunities arise. The description of major volunteer roles is to be available on the BSA website.
- 2.9. Team officials (coaches and managers), Executives and Directors of the BSA Board are all considered to have fulfilled their volunteer requirement to the BSA.
- 2.10. Parents who serve as bench parents, linespersons, and referee liaisons during games are still subject to the overall volunteer requirement. While these contributions are valuable, *they are considered support for the individual team and do not fulfill the broader volunteer obligations to BSA's organizational operations.*
- 2.11. If a family has a child in both a **BSA Community team** and a **team affiliated with a different soccer association** (ex- EMSA South, Selects FC, Scottish), separate volunteer commitments and deposit cheques are required for **each organization**. Commitments for one program do not count toward fulfilling the requirement for the other.
- 2.12. The Beaumont Soccer Association (BSA) reserves the right to modify or cancel any volunteer assignment—including the role, date, or time—due to unforeseen operational needs. BSA will make every effort to provide affected volunteers with **reasonable notice** of any changes via **email, phone call, or in-person communication.**
- 2.13. Families that do not volunteer or pay the opt-out fee may not be able to register for subsequent seasons until the arrears are paid in full.

Change Description	Approved on Date
Added 1.3 and 1.4	July 31, 2024
Added 2.8	July 31, 2024
Changed template to reflect new branding	July 31, 2024
Revised language, new fee pricing, combined sections 2 & 3	July 20, 2025