

# Beaumont Soccer Association

Executive Meeting Agenda



**January 19 2025**

**BSRC**

**Starting Time: 7:15pm**

**1. Call to Order** at 7:15 pm

**Attendance: Whitney, Morgan, Jerad, Daina (7:15pm), Scott (online), John, Colette, Chris, Carlos, Kirsten, Martin, Nathan (online), Jenelle, Kathy, Cynthia**

*Quorum "51% of the Elected Executive members in attendance shall form a quorum at any meeting"*

*Regrets: Aron, Matt*

*Guest: Nicole (admin)*

*Others Present: none*

**2. Roll call**

2.1. Roll Call for all attendees, including presiding officers, staff members and guests. If quorum is not met, it needs to be recorded in the minutes, and everyone needs to be informed.

**3. Approval of the Agenda**

3.1. The chair moves to approve the agenda. MOTION: Whitney, CARRIED

**4. Approval of Previous Meeting Minutes**

4.1 The chair moves to approve the previous meeting minutes. MOTION: Whitney, SECOND Martin. CARRIED

**5. Committee Reports**

5.1. Executive, Governance, Fundraising, Tournament, Technical, Other

## **6. Old Business**

## **7. New Business**

7.1. Housekeeping: Outdoor Registration, Whitney, Volunteer Positions (Colette)

Need volunteers for coaches meeting?

Referee courses?

Photo Day 9:30-7pm, wait on volunteer assignments

Equipment: clean up at ends of season, March 21 scheduled clean up day once equipment is returned

Technical sign in parents are helpful, continue on

Beaumont Parade with trailer and volunteers

Soccer Fest and Summer Splash volunteers assignments

Need to fill the flags with sand- Chris will do

7.2. Presidents Update, EMSA update, By-Law update (Whitney)

EMSA meeting update:

How is monies being used for u5/u7 programs questioning, concern that its being used to subsidize club, good reminder that parents want transparency, our pricing is in line

Job posting for fundraising and commission based system for projects

Summer camps listed in July, ours in August at the moment

Bringing in a younger age model ages 2-3 to model after little kickers, pilot project but ASA does not insure players that young at the moment

By-Law update

Executive met, bylaws suggested changes and uploaded into teams,

Terms of president, VP, tech director and treasurer should be 2 year terms, the positions would alternate odd/even years to voting in

Add positions of Equipment Director, Tournament Director and Fundraising Director, Female Liaison Director (She Can Coach directives from ASA and to encourage women in coaching)

Special resolution meeting in April immediately following the regularly scheduled AGM to change the AGM timing to August 2025

### 7.3. Summer Splash (Whitney)

Kathy and Jenelle volunteering to assist plan summer splash

### 7.4. Bottle Drive Fundraiser April 26 2025 9-4pm

Parked idea until February meeting, under review, 50/50 or bottle drive for fundraising, pancake breakfast

### 7.5. Team Building assignments & due dates (Nicole)

Team snap update uploaded and being tested, emsa portal Nicole job is done, waiting on them, should move registration to Feb 3 so there is admin support as there is no office staff available on weekend during Feb 1-2 2025. Changes to be made.

Registration should end March 15, \$50 late fee, hard close on March 31 to be put on waitlist, April 1<sup>st</sup> ready to go. Team formations to be done by April 7 2025, pre declarations April 9, final April 14 2025

Website updated thanks to Martin

U5/u7/tech schedules up

Highway signs up

½ page spring summer guide advertising and newspaper, flyers for BSRC and Ken Nichol with QR code

Team Building:

U5/U7- Daina and Jerad

U9- Kathy and Jenelle

U11- Colette

U13-Chris and Whitney

U15/U17/U19- Martin and Cynthia and Colette

7.6.Photos outdoor & ongoing (Nicole)

May 3 and 4<sup>th</sup> 2025 in BSRC gym, drop in schedules

7.7.Coaches meetings (Nicole)

U5/U7 April 14 6-7pm rm 215 BSRC

U9/U11 April 15 6-8pm rm 215 BSRC

U13+ April 16 6-8pm rm 215 BSRC

Coaches scrimmage 9:30-11:30 full field house BSRC

Referee Courses and coaches courses

Adding coaches incentive to tie into the coaches courses certification,  
information to be sent out to coaches ahead of the registration

7.8.Governance Committee Review (Morgan)

Governance policies updated and read review supplied, changes unpaid fees, added new financial assistance policy and cash handling policy. Review prior to Feb 2025 meeting, send Morgan updates or conversations that need to be addressed please send off to Morgan. She will be adding the coaches incentive policy. She will update. Review by Jan 27 2025. Needs to be updated and approved by Feb 1 before outdoor registration.

## **8. Round Table (10 minutes each maximum)**

8.1.Each attendee is allowed to speak at the round table at their turn. No motions should be made during this time, anything that requires a motion or action items should have been added to the formal agenda.

Chris- tech going well but no shows still an issue, need to have a consequence for no-shows, requesting David to join the board  
Carlos- many governance and policies are out of date, reviews need to be done more frequently, quarterly or yearly, etc  
Colette- indoor volunteers deadline date is April 15 2025 or cashing volunteer commitment cheques, outdoor date July 15 2025  
Martin- outdoor section of website needs to be posted, financial assistance programs, advertise JumpStart and ActiveStart  
Whitney- apparel vendor being set up locally for BSA  
Morgan- technical sign up is difficult for opening time  
John- EMSA meeting: trialists 5 players for 5 games, T3 players can play up age group at any tier up, coaches checking cards on other teams, 4 team officials on bench going forward, bench attendants cannot be used as officials and now only when you need to get to the rule of 2 or the gender rules  
Daina- technical staff needs to be added to the u5/u7 team snap chat, add other managers team snap

Meeting Ended: 9:30pm

## **9. In Camera Session**

### **10. Adjourn the meeting**

- 10.1. When there is no further discussion or the designated end time approaches, the chair moves to adjourn the meeting.

Next Meeting: [Feb 23 2025, 7pm at BSRC location]