



Beaumont Soccer Association

T001- Teams Formation Procedure

Adoption Date: March 1, 2026

Revision No: 1.1

Policy Type				
Administrative	Board	Financial	HR	Technical

1. Definitions

- 1.1. **'Team Formation'** is the processes used by Beaumont Soccer Association to build the teams for each age group. These guidelines provide BSA with defined metrics to use when forming the teams to ensure that all teams are set as fairly as possible.

2. Policy

Beaumont Soccer Association uses the following criteria when forming the teams:

- 2.1. **Age Appropriate:** Age groups can typically be made up of players born in different years. BSA attempts to keep the players born in the same year together on the same team. This allows for players to develop together over multiple seasons. With mixed age groups, some players may move to an older age group in future seasons, while others remain behind. BSA does have a mechanism to allow players to "play up" to an older age group, but we cannot guarantee that this will occur.
- 2.2. **Player/Coach Requests:** To allow for players to play with friends or with coaches from previous seasons, we attempt to consider these requests. These cannot always be accommodated, but every attempt will be made.
- 2.3. **Registration Date:** If the player registers after the registration close date, their team placement is not guaranteed. We make a best effort to find a space available, but it may not be on the desired team. With partnerships with EMSA South we can also offer placement on one of their teams if there is no space available.
- 2.4. **Sibling requests:** Due to the time constraints for parents, attempts will be made to ensure siblings are placed on the same team when requested.
- 2.5. **Coach/Assistant Coach/Team Manager Volunteering:** If any team staff is needed to support a team, volunteering for one of these positions is a consideration we use during the formation.
- 2.6. **For U5 and U7 programs,** we also attempt to use the player's postal code to attempt to group players that live close to each other on the same team.

- 2.6.1. U5 programs are mixed gender and U7 are gender based.
- 2.7. Consideration will be given for teams that have played together for multiple seasons where play up requests may not allow for teams to remain together (also referred to as “grandfathering”). This is particularly important for older age groups.
- 2.8. Age Group Directors who are also Team Staff or Parents for the age group may be utilised as they typically have the best knowledge of the players in those age groups. In these situations, the team formations may be reviewed by BSA Executive to ensure full transparency and reduce conflict.
- 2.9. BSA will attempt to make teams of the following roster sizes:
 - 16 players for indoor and 16 for outdoor for U9, U11, and U13 teams.
 - 16 players for indoor and 18 for outdoor for U15, U17, and U19 teams.
- 2.9.1. This number has been selected based on:
 - 2.9.1.1. Previous experience as a desired number of players for these age groups
 - 2.9.1.2. Budgeting when setting fees (especially important for indoor due to how fees are charged per team rather than by player)

Beaumont Soccer Association works very hard on assigning players to teams, and it can be a very time-consuming process. Using the criteria above provides us with a methodology to set up teams to the best of our ability given the workload, time and information that we have available.

3. Change Control

Change Description	Approved on Date
New Policy	February 3, 2025
Added 2.9 – U9-U19 Roster size	March 1, 2026